

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
MINUTES
December 09, 2010**

The Georgia State Board of Nursing Home Administrators held a meeting on Thursday, December 09, 2010 at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, President
Terrell Cook, Vice President
Norma Jean Morgan
Dr. Maranah Sauter
Christi Card
Philip Stone
Maxine McCullar
Carol Roberson
Scott Kroell

Board Members Absent:

Doug Colburn, DCH
Pamela Griffin, Consumer Member
W. Dennis Taylor, Jr., M.D.

Administrative Staff Present:

Brig Zimmerman, Executive Director
Scarlett Shell, Assistant Attorney General
Serena Gadson, Licensure Supervisor
Dianne Patterson, Administrative Assistant
Amanda Allen, Board Support Specialist

Ms. Baxter, Board President, established that a quorum was present and called the meeting to order at 9:07 a.m.

Announcements:

1. Ms. Baxter, Chair notified the Board that Ms. Pamela Griffin, Consumer Member would not be in attendance to today's scheduled meeting.

Board Chair Report:

1. Ms. Baxter, Chair, notified the Board that the Georgia Healthcare Association sent an email out to all administrators in regards to the submission of all issued surveys and compliance letters. The notice indicated that a letter of concern will automatically be sent to the Nursing Home's who fail to submit their compliance letters in a reasonable time frame.

Public Hearing – Adoption of Rule Amendments Proposed and Rule Discussion:

Mr. Cook motioned, Dr. Saunter seconded, and the Board voted to adopt Rule 393-3-.02 Licensure Requirements as posted for the 30-day minimum requirement. None opposed, motion carried.

SYNOPSIS OF PROPOSED AMENDMENTS TO THE
THE GEORGIA BOARD OF NURSING HOME ADMINISTRATORS
RULES: CHAPTER 393-3 LICENSURE BY EXAM; SUBCHAPTER .02 LICENSURE
REQUIREMENTS

Purpose: The purpose of the proposed rule amendment is to clarify the requirements for licensure as a Nursing Home Administrator.

Main Feature: The main features of the proposed rule amendment is to update, define and clarify the educational requirements and to update the minimum hours to be obtained in the Georgia Administrator in Training requirements for licensure.

THE PROPOSED AMENDMENT TO THE GEORGIA BOARD OF NURSING HOME
ADMINISTRATORS RULES: CHAPTER 393-3 LICENSURE BY EXAM; SUBCHAPTER .02
LICENSURE REQUIREMENTS

Note: Underlined text is proposed to be added; lined-through text is proposed to be deleted.

393-3-.02 Licensure Requirements. Amended.

A person who seeks licensure by examination as a nursing home administrator must show the following:

- (a) Be at least 21 years of age;
- (b) Be of reputable and responsible character;
- (c) Be a citizen of the United States or have a registration card indicating valid residency and work status in the United States.; ~~Current or previous full time (a minimum of 40 hours per week) employment in a licensed nursing home facility.~~
- (d) ~~Education defined as one year of college with 45 quarter hours or 24 semester hours of course work at an educational institution accredited by a regional body recognized by the Council of Post Secondary Accreditation (like SACS).~~ Be qualified to work in a skilled nursing home as outlined in state and federal guidelines and Board rules. The following are the education requirements accepted by the Georgia Nursing Home Administrators Board:
 - 1. A doctorate or master's degree in health administration, health services administration, health care administration, or nursing, or other related healthcare degrees, ~~which includes coursework that encompasses the five domains of the National Association of Boards of Examiners of Long Term Care Administrators, Inc. (NAB) and completion of a 300-hour internship or practicum validated on the transcript or a three-month (minimum and a 500 hours worked)~~ Georgia AIT program; or
 - 2. A baccalaureate degree in health administration, health services administration, health care administration, or nursing, or other healthcare related degrees, ~~which includes coursework that encompasses the five domains of the NAB and completion of a 300-hour internship or practicum validated on the transcript or~~ and a six-month-1000 hour Georgia AIT program, or
 - 3. Six years of full-time work in any skilled nursing facility with the last three years being in management and no less than 48 semester units or 90 quarter units of college, plus a ~~six-month (minimum of 1000 hours worked)~~ Georgia AIT program, or

4. Eight years full time experience in a skilled nursing home facility with the last five years being in management, a High School Diploma, and a twelve month (minimum of 2000 hours worked) Georgia AIT program.

(e) Management experience is defined as full-time employment as a department ~~head~~ manager or licensed professional supervising a staff of two or more employees in a skilled nursing facility ~~home~~ or skilled nursing hospital unit.

(f) ~~The NAB domains are: Resident Care and Quality of Life, Human Resources, Finance, Physical Environment and Atmosphere and Leadership and Management.~~ Education is defined as one year of college with 45 quarter hours or 24 semester hours of course work at an educational institution accredited by a regional body recognized by the Council of Post Secondary Accreditation (like SACs).

(g) If an applicant does not meet these requirements but does have a doctorate, masters or baccalaureate degree in a field outside of healthcare, the applicant would be required to complete a 2000 hour AIT program in Georgia to qualify for licensure.

Authority: O.C.G.A. § 43-1-19, 43-1-24, 43-1-25, 43-27-4, 43-27-5, 43-27-6 and 50-36-1.

Mr. Cook motioned, Dr. Saunter seconded, and the Board voted that the formulation and adoption of this proposed rule amendment does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed chapter cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-27-4, 43-27-5, 43-27-6 and 50-36-1.

Additionally, at the meeting, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-27-4, 43-27-5, 43-27-6 and 50-36-1 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this chapter will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of nursing home administration.

Mr. Cook motioned, Dr. Saunter seconded, and the Board voted to adopt Rule 393-4-.02 Georgia Board Approved AIT Program Requirements as posted for the 30-day minimum requirement. None opposed, motion carried.

SYNOPSIS OF PROPOSED AMENDMENTS TO THE
THE GEORGIA BOARD OF NURSING HOME ADMINISTRATORS
RULES: CHAPTER 393-4 ADMINISTRATOR IN TRAINING; SUBCHAPTER .02 GEORGIA
BOARD APPROVED AIT PROGRAM REQUIREMENTS

Purpose: The purpose of the proposed rule amendment is to further clarify and define the requirements for a Board approved Administrator In Training program

Main Feature: The main features of the proposed rule amendment is to define in greater detail and clarity the Board requirements and expectations of an Administrator In Training program to both applicants and preceptors

THE PROPOSED AMENDMENT TO THE GEORGIA BOARD OF NURSING HOME
ADMINISTRATORS RULES: CHAPTER 393-4 ADMINISTRATOR IN TRAINING; SUBCHAPTER
.02 GEORGIA BOARD APPROVED AIT PROGRAM REQUIREMENTS.

Note: Underlined text is proposed to be added; lined-through text is proposed to be deleted.

393-4-.02 Georgia Board Approved AIT Program Requirements. Amended.

(1) A person who intends to qualify for admission to the licensure examination by use of an Administrator In Training (A.I.T.) program must first receive approval to begin the program by complying with the rules (393-3) and successfully complete the program in a Board approved facility under the coordination, supervision and teaching of a Preceptor who has obtained approval from the Board pursuant to, and continues to meet the qualifications of this rule.

~~(1)~~ (2) Nursing Home.

(a) In order to be the site of an AIT program, the nursing home must have a minimum of 60 licensed beds.

(b) The Board may limit the number of AIT's the nursing home trains at one time as follows:

1. a nursing home with 60 to 100 licensed beds may be approved for a maximum of one intern;
2. a nursing home with 101 ~~to 150~~ or more licensed beds may be approved for a maximum of two interns;
- ~~3. a nursing home with 151 or more beds may be approved for a maximum of three interns.~~

(c) The administrator of record of the proposed AIT site must submit:

1. An Application for Approved AIT Site;
2. An application fee (See Fee Schedule);
3. Submit copies of all surveys received in the last ~~24~~ 18 months.

(d) A nursing home which otherwise qualifies for approval, but is deficient in one or more of the above listed criteria, may seek approval based upon the establishment of affiliations with other nursing homes.

(e) The approval of a nursing home as an AIT site shall be valid for three consecutive years, unless withdrawn by the Board for reasons stated in these rules including Chapters 393-4 and 393-6. Re-approval will be considered after receipt and review of application, fee and forms at the Board's discretion.

(f) The Board may withdraw approval of an AIT site based upon changes in the nursing home surveys, preceptor or for reasons stated in these rules including Chapters 393-4 and 393-6.

~~(2)~~ (3) Preceptor.

(a) The preceptor is solely responsible for ensuring that the AIT complies with the Laws and Rules of the Board, and must attest to such compliance on monthly reports as well as upon completion of the AIT program.

(b) The preceptor must ensure that the AIT is not over-burdened with routine job responsibilities that may be detrimental to his or her training, and must ensure that the intern is afforded a broad and comprehensive experience.

(c) To be licensed as a Nursing Home Administrator Preceptor, the applicant must submit the application and fee and:

1. Be currently licensed in Georgia as a Nursing Home Administrator with no disciplinary actions taken against the applicant's license which the Board deems to be of such a nature as to prevent the applicant from providing services as a Preceptor;

2. Currently have been employed as a licensed Nursing Home Administrator for five years with the final year of practice being in Georgia;

3. Be employed and working full time at the AIT Training Site.

(d) Approval of a nursing home administrator as a preceptor shall be valid for three consecutive years unless withdrawn by the Board for reasons stated in these rules. Reapproval will be considered after the Board's receipt and review of an Application for Approved Preceptor and fee.

(e) The Board may withdraw approval of a preceptor license at its discretion.

(f) A nursing home administrator who becomes unable to continue to serve as a preceptor, must notify the Board of same by registered mail no later than ~~five~~ ten business days after their last date of service as a preceptor.

~~(3)~~ (4) The starting date of an AIT will be determined upon receipt of completed application, fee, already approved Preceptor and AIT Site by the Board office. A license will be mailed to applicant upon approval by the Board office. If the AIT Site or Preceptor have not been approved the application must go to the next Board meeting for approval. The AIT will not begin until license is issued and any training completed prior to the authorized start date will be considered invalid. The Preceptor must ~~validate~~ attest on the application that it is complete and meets all qualifications.

(a) This individual must meet requirements for licensure as stated in 393-3 Licensure requirement.

~~(4)~~ (5) AIT Program.

(a) An AIT program is approved for a specific Georgia licensed Nursing Home as the Training Site and for the Georgia licensed Nursing Home Administrator Preceptor at the approved Training Site.

(b) An AIT program occurs three to twelve consecutive months with a an average per calendar week of twenty-four hours worked for part time candidates to forty hour work week hours worked for full time candidates as defined by licensure requirements. ~~If AIT candidate will be working less than 40 hours per week, the AIT Program must be extended to accommodate number of hours needed to qualify for licensure.~~

(c) Schedules for the AIT must include, at a minimum, the following:

1. Allotted time for various functions of the nursing home such as nursing, dietary, housekeeping, business office, ~~management~~ leadership, quality improvement and supervisory techniques;

2. Allotted time for participation in professional meetings and staff meetings;

(d) A monthly report is to be submitted to the Board beginning 30 days from the starting date of the AIT. This report must follow the individualized schedule and describe the activities of the month and should be signed and notarized by both the Preceptor and AIT.

(e) The Board may request the AIT and/or the preceptor to meet with the ~~AIT Committee~~ Board to discuss the intern's progress if monthly reports are denied or other concerns are raised.

(f) If the preceptor is no longer able to supervise the AIT, the AIT ~~may petition the Board for the appointment of an interim preceptor pending the approval of a new preceptor by the Board. The Board, at its discretion, may continue its approval of the AIT program, if the AIT within five days notifies the Board of any change in circumstances, including but not limited to illness of the preceptor. An AIT who fails to make such a petition may not receive credit for the period already served. will be afforded time to find another Preceptor to oversee his/her program at the current site or seek placement at another approved site. The "interim" licensed Preceptor and the AIT candidate must notify the Board in writing of the changes in circumstances prior to any training being provided by the "interim" Preceptor. The Board will review the circumstances and determine if the AIT can proceed under the "interim" Preceptor. Once approved by the Board, the AIT may continue his/her program.~~

(g) An individual shall receive no credit for time served in an unapproved AIT program; for time served under the supervision of a nursing home administrator who has not been approved as a preceptor; or for time served prior to the Board's approval of the AIT's Application for Registration.

(h) Any change in preceptor requires notice to and approval by the Board. An internship which has been discontinued by a period of military service shall be allowed to be completed within a year after the service. Also the Board must receive notice in the event of discontinuance of training for any other reason.

(i) An AIT applicant may take the national examination prior to completion of the AIT program. However, the NHA license will not be issued until the AIT program is completed satisfactorily.

Authority: O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-27-4, 43-27-5 and 43-27-6.

Mr. Cook motioned, Dr. Saunter seconded, and the Board voted that the formulation and adoption of this proposed rule amendment does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed chapter cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-27-4, 43-27-5, 43-27-6 and 50-36-1.

Additionally, at the meeting, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-27-4, 43-27-5, 43-27-6 and 50-36-1 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this chapter will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of nursing home administration.

Approval of Minutes

Ms. Morgan motioned, Mr. Cook seconded, and the Board voted to approve the minutes from the September 09, 2010 as presented. None opposed, motion carried.

Executive Director's Report:

1. Mr. Zimmerman informed the Board that the revisions to the AIT Preceptor Application had been completed.

Mr. Cook motioned, Ms. Robinson seconded, and the Board voted to approve the Executive Director's report as presented. None opposed, motion carried.

Executive Session

Ms. Morgan motioned, Mr. Cook seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's, and Cognizant reports. Voting in favor of the motion were Baxter, Cook, Card, Morgan, Sauter, Stone, McCullar and Kroell

Attorney General's Report

Ms. Scarlett Shell, Assistant Attorney General, provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Dr. Saunter motioned, Ms. McCullar, and the Board voted to approve the Assistant Attorney General's report as presented. None opposed, motion carried.

CREDENTIALS COMMITTEE -APPLICATIONS:

Mr. Stone motioned, Mr. Kroell, and the Board voted to accept applicants for licensure as follows: None opposed, motion carried.

APPLICANT FOR LICENSURE AS A NURSING HOME ADMINISTRATOR:

- | | |
|---------|--|
| 1. A.I. | Pending; additional documentation needed |
|---------|--|

APPLICANTS FOR LICENSURE AS A LICENSED PRECEPTOR:

- | | |
|----------------------|-------------------------------|
| 1. J.C. | Pending; interview with Board |
| 2. Hittinger, Jeanna | Approved for licensure |
| 3. Seltzer, Waldemar | Approved for licensure |

APPLICANTS FOR LICENSURE AS AN ADMINISTRATOR IN TRAINING:

- | | |
|----------------------|--|
| 1. Barfield, Tresa | Approved for licensure |
| 2. Brown, Myrtis | Approved for licensure |
| 3. C.F. | Pending; additional documentation |
| 4. Goodrum, Tomorrow | Approved for licensure |
| 5. Lovette, Yvonne | Approved for licensure |
| 6. Marcus, Ted | Approved for licensure |
| 7. Martin, Emma | Approved for licensure |
| 8. Perry, Melisa | Approved for licensure |
| 9. M.S. | Denied; lack of evidence of experience in facility |

APPLICATIONS FOR LICENSURE AS AN APPROVED TRAINING SITES:

- | | |
|------------------------------------|------------------------|
| 1. Cordele Health & Rehab | Approved for licensure |
| 2. Fort Gaines Health Care | Approved for licensure |
| 3. Golden Living Center | Approved for licensure |
| 4. Magnolia Manor of Columbus East | Approved for licensure |

- | | |
|-------------------------------------|-----------------------------------|
| 5. Riverdale Place Care & Rehab | Pending; interview with preceptor |
| 6. Signature Healthcare of Marietta | Approved for licensure |

APPLICANTS FOR LICENSURE BY ENDORSEMENT:

- | | |
|------------------------|-----------------------------------|
| 1. Burns, Robert | Approved for licensure |
| 2. Cheli Jr., Ronald | Approved for licensure |
| 3. A.G. | Pending; additional documentation |
| 4. D.G. | Pending; additional documentation |
| 5. Gilmore, Kristie | Approved for licensure |
| 6. Gutch, Georgette | Approved for licensure |
| 7. McCorkle, R. Bruce | Approved for licensure |
| 8. McLeod, Charles | Approved for licensure |
| 9. Mountz Jr., Richard | Approved for licensure |
| 10. D.S. | Pending; additional documentation |
| 11. Wedemeryer, Jason | Approved for licensure |
| 12. Wilkerson, Lesley | Approved for licensure |

APPLICANTS FOR LICENSURE BY REINSTATEMENT:

- | | |
|------------------|-----------------------------------|
| 1. C.C. | Pending; additional documentation |
| 2. Mann, Charles | Approved for licensure |
| 3. E.M. | Pending; additional documentation |

ADMINISTRATOR IN TRAINING - MONTHLY REPORTS:

- | | |
|-----------------------|--|
| 1. Burnett, Kelly | Approved reports |
| 2. Chambers, Charity | Approved reports |
| 3. Clifton, Tiffany | Approved reports |
| 4. Etheridge, Carole | Approved reports |
| 5. Hamilton, Kimberle | Disapproved reports |
| 6. Herndon, Karen | Approved reports |
| 7. Huff, Melinda | Approved reports/extension granted |
| 8. Jeffers, Holly | Approved reports |
| 9. Jones, Angela | Disapproved reports/expired-must reapply |
| 10. Luke, Floyd | Approved reports/extension granted |
| 11. Rogers, Amy | Approved reports/extension granted |
| 12. Spiers, Algenus | Approved reports/extension granted |
| 13. Stone, Dianne | Approved reports |
| 14. Thomas, Muriel | Approved reports |
| 15. Tolbert, Matthew | Approved reports/extension granted |
| 16. Wilson, Bill | Approved reports/extension granted |
| 17. Windham, Ashton | Approved reports |

LICENSEE REQUEST FOR INACTIVE STATUS:

- | | |
|--------------------------------|----------|
| 1. Rollins, Judith – NHA003315 | Approved |
|--------------------------------|----------|

Professional Practices Committee Report:

Ms. Baxter gave an update on the pending complaint/investigation cases with the committee. The following recommendations were presented to the Board.

Cases Closed: No Additional Information Required:

- NHA100078, NHA100113, NHA100119, NHA110004, NHA110005, NHA110007, NHA110015, NHA110019, NHA110020, NHA110021, NHA110022, NHA110023, NHA110024, NHA110026, NHA110028, NHA110029, NHA110030, NHA110033, NHA110037, NHA110039, NHA110040, NHA110041, NHA110044, NHA110046, NHA110049, and NHA110050

Pending Receipt of Additional Information:

- NHA100095, NHA100097, NHA110027, NHA110034, NHA110035, NHA110036, NHA110038, NHA110042, NHA110043, NHA110045, NHA110047, NHA110048 and NHA110054

Complaint cases referred to the Attorney General's Office:

- NHA10014 and NHA110051

Ms. Roberson motioned, Mr. Kroell seconded, and the Board voted to accept the recommendations made to the Professional Practice Committee Report. None opposed, motion carried.

Interviews:

After an in-depth discussion, Mr. Stone motioned, Mr. Cook seconded, and the Board voted to take the following action for applicants appearing before the Board. None opposed, motion carried.

- V. M. Monthly reports denied. Licensee must reapply as an AIT
- M.F. Issue upon receipt of accepted signed/docketed consent order with fine

Approved Licensees:

Dr. Saunter motioned, Mr. Stone seconded, and the Board voted to ratify the following applications approved between meetings determined to have met licensure requirements as follows:

**Ratify List - January 2010 to December 2010
Administrators in Training**

License No.	Licensee	Issue Date
NHAT000114	Stone, Dianne Brown	2/12/2010
NHAT000116	Clifton, Tiffany Brook	3/16/2010
NHAT000117	Chambers, Charity Bradford	3/16/2010
NHAT000118	Etheridge, Carole Ann Pyles	3/16/2010
NHAT000120	Hamilton, Kimberle Martin	3/16/2010
NHAT000123	Jeffers, Holly Anita	3/18/2010
NHAT000124	Luke, Floyd Spencer	6/16/2010
NHAT000125	Spain, Anna Rachel	6/17/2010
NHAT000126	Spiers, Algenus James	6/21/2010
NHAT000127	Thomas, Muriel Louise Bunting	9/14/2010
NHAT000128	Windham, Ashton Sanders	9/14/2010

NHAT000129	Tolbert, Matthew J.	9/14/2010
NHAT000130	Hale, Amy Nicole Brooky	9/14/2010
NHAT000131	Herndon, Karen L	10/12/2010
NHAT000132	Wilson, Bill Belvin	10/12/2010
NHAT000133	Fussell, Susan Glasscock	11/4/2010

Nursing Home Administrators

License No.	Licensee	Issue Date
NHA005373	Huntley, Amy S	1/6/2010
NHA005374	Crews, Bonnie S	3/17/2010
NHA005375	Cruce, Roy Douglas	3/17/2010
NHA005376	Geary, Marie Louise	3/17/2010
NHA005377	Rupp, Sandra F	3/17/2010
NHA005378	Cammarata, Patricia A	3/31/2010
NHA005379	Deberry, Miriam Dhivya	3/31/2010
NHA005380	Dixon, Sherry T.	4/30/2010
NHA005381	Watkins, Angela L	4/30/2010
NHA005382	Royal, Tammy Lynn Bragg	5/4/2010
NHA005383	Hess, Charles Allyn	6/10/2010
NHA005384	Ekekwe, Oneyeabo Anozie	6/10/2010
NHA005385	Phillips, Charles E, Jr	6/10/2010
NHA005386	Sherlin, Linda Joyce	6/10/2010
NHA005387	Downey, Amber Celeste	6/18/2010
NHA005388	Skaggs, Sally A	6/14/2010
NHA005390	Davis, Toni Rena	6/23/2010
NHA005391	Blalock, Jason Lee	7/5/2010
NHA005392	Thomas, Lizzie	7/13/2010
NHA005393	Arwood, Candy Melissa	9/3/2010
NHA005394	Johnson, Temeka Lakaye	9/3/2010
NHA005395	Kruse, Sylvia Lee	9/8/2010
NHA005396	Campbell, Ruth Jane	9/8/2010
NHA005397	Scircle, Rhett M	9/8/2010
NHA005398	Walker, Oliver Prince	9/8/2010
NHA005399	Welch, Brewier	9/8/2010
NHA005400	Marshall, Bruce Alan	9/13/2010
NHA005401	Bonham, Lisa Ellen	9/13/2010
NHA005402	Smith, Toni Lynn	9/13/2010
NHA005403	Carson, Bonnie Rae	9/13/2010
NHA005404	Dale, Benjamin Joseph	9/29/2010
NHA005405	Ball, Cherise Montre	10/5/2010
NHA005406	George, Thomas Boyd	10/12/2010
NHA005407	Underwood, Linda Lewis	11/23/2010
NHA005409	Maley, Kay	12/6/2010

Nursing Home Preceptor

License No.	Licensee	Issue Date
--------------------	-----------------	-------------------

NHAP000108	Wiggins, Donna W	3/16/2010
NHAP000109	Thompson, Anita Baker	3/17/2010
NHAP000110	Smith, Nancy Ellen	3/17/2010
NHAP000111	Parker, Marcelene Yvonne Norton	3/17/2010
NHAP000112	West, Randall Grant	3/17/2010
NHAP000113	Reynolds, Jo Earle Wooten	3/17/2010
NHAP000114	Windham, William Jule	6/10/2010
NHAP000115	Stanley, Suzanne Campbell	6/10/2010
NHAP000116	Fromm, Stefan H	6/10/2010
NHAP000117	Gass, Gordon LeMarr, Jr	6/10/2010
NHAP000118	Greene, Robert Webb	9/8/2010
NHAP000119	Jiles, E Renee Wilson	9/8/2010
NHAP000120	Ragan, Jacqueline T	9/8/2010
NHAP000121	Kirkendoll, Shelly Lynn Evans	9/14/2010
NHAP000122	Friday, Carolyn D	10/12/2010
NHAP000123	Ginty, Neil Warner	10/12/2010

Nursing Home Administrators - Reinstatement

License No.	Licensee	Issue Date
NHA000607	Lake, Michael Charles	9/8/2010
NHA004117	Machen, Stephen J	3/17/2010
NHA004269	Gilliard, Ronald M	9/8/2010
NHA004367	Davies, Patrick R	6/23/2010
NHA004608	Rose, Stacey Annee	6/10/2010
NHA004699	Mobley, David Anthony	9/8/2010

ADDITIONAL BUSINESS:

- 1. Mr. Cook motioned, Mr. Kroell seconded, and the Board voted to approve the following 2011 Board meeting dates.**
 - 03-10-11, 06-09-11, 09-08-11 and 12-08-11
- 2. Ms. Morgan motioned, Mr. Kroell seconded, and the Board voted to re-elect Ms. Barbara Baxter as Chair and Mr. Terry Cook as Vice-Chair. None opposed, motion carried.**

With no additional business to be discussed, Ms. Morgan motioned, Mr. Kroell seconded, and the Board adjourned the meeting at 2:15 p.m.

Minutes recorded by:	Amanda M. Allen, Board Secretary
Minutes reviewed and edited by:	Brig Zimmerman, Executive Director

Barbara Baxter, President

Brig Zimmerman, Executive Director

These minutes were signed and approved on 03-10-2011